

**E-5**

**PROCUREMENT OF GOODS  
UNDER  
NATIONAL SHOPPING PROCEDURES**

*(For Contracts valued less than the  
equivalent of US \$100,000 each)*

**INVITATION FOR QUOTATIONS FOR SUPPLY OF  
GOODS UNDER NATIONAL SHOPPING PROCEDURES**

To

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Dear Sir,

Sub: Invitation For Quotations for Supply of ISI marked furniture for furnishing of SPMU under National Hydrology Project.

1. You are invited to submit your most competitive quotation for the following goods:-

Sl no.	Brief Description of the Goods	Specifications*	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1	Table	Godrej Desking Executive Series or Equivalent:- Table should be made up of 25 mm thick PLB with PVC lipping with pedestal and grommet for wires on Executive Desk. SIZE- 1350(W)*750(D)*750(H) (MM)	05 (Five) No.	Within 7 days of receipt of purchase order.	Flood Management Improvement Support Centre, 2 <sup>nd</sup> Floor, Jal Sansadhan Bhawan, Anisabad, Patna	To be delivered and setup in SPMU office. (Room :- 504A & B; 5 <sup>th</sup> Floor, Block B, Jal Sansadhan Bhawan, Anisabad Patna)
2	Computer Table	Godrej Computer Table or Equivalent:- Computer table should be made up of 18 mm thick pre-laminated Board with PVC edge banding. SIZE- 1200(W)*600(D)*750(H) (MM)	02 (two)			
3	Chair (Revolving)	Godrej Revolving High Back chair or Equivalent:- The seat and back should be made up of 1.2 cm thick hot – pressed plywood, upholstered with fabric upholstery covers and molded polyurethane foam. The back foam	05 (Five)			

		should be designed with contoured lumbar support for extra comfort. The seat should have extra thick foam on front edge to give comfort to popliteal area. Dimension BACK Size- 47.5 cm (W)*69.5 cm (H) & SEAT Size 47.0 cm (W) *48.0 cm (D)				
4.	Visitor's Chair	Godrej Visitor Chair or Equivalent:- The seat and back should be made up of 1.2 cm thick hot – pressed plywood, upholstered with fabric upholstery covers and molded polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. The seat should have extra thick foam on front edge to give comfort to popliteal area. Dimension BACK Size- 47.5 cm (W)*58.0 cm (H) & SEAT Size 47.0 cm (W) *48.0 cm (D)	08 (Eight)			
5.	Storage Device	Godrej Storwel Plain with 4 shelves or Equivalent:- Almirah of size 1981 x 916 x 486 MM multi bend construction and inter locking design and full length over apping doors and sides.)	02 (Two)	Within 7 days of receipt of purchase order	Flood Management Improvement Support Centre, 2 <sup>nd</sup> Floor, Jal Sansadhan Bhawan, Anisabad, Patna	To be delivered and setup in SPMU office. (Room :- 504A & B; 5 <sup>th</sup> Floor, Block B, Jal Sansadhan Bhawan, Anisabad Patna)

\* Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.

- Water Resources Department, Government of Bihar, which is the Implementing Agency for Surface Water Components in Bihar, under National Hydrology Project (A Central Sector Scheme), a project by Ministry of Water Resources, River Development, & Ganga Rejuvenation (MoWR, RD & GR) with the active assistance

of World Bank, has received Grant-in-aid and intends to apply part of the proceeds of this 'Grant' for procuring furniture for SPMU office under NHP.

3. **Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Goods and Services Tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed; and
- (b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the items together.

Goods and Services Tax in connection with sale of goods shall not be taken into account in evaluation.

7. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.



- 7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
8. Payment shall be made within 30 days after delivery of the goods.
9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
10. You are requested to provide your offer latest by 15:00 hours on Tuesday, 04<sup>st</sup> August 2017.
11. We look forward to receiving your quotations and thank you for your interest in this project.

*MAMU*  
*13/7/17*

Joint Director  
FMISC, Anisabad, Patna  
Tel: 0612-2256999

**FORMAT OF QUOTATION \***

<b>Sl. No.</b>	<b>Description Goods</b>	<b>Specifications</b>	<b>Qty.</b>	<b>Unit</b>	<b>Quoted Unit Rate in Rs.</b>	<b>Total Amount</b>	
						<b>In Figures</b>	<b>In Words</b>
<b>TOTAL</b>							
<b>Goods and Services Tax</b>							

**Gross Total Cost : Rs. ....**

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. ....(amount in figures ) (Rs. .... amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warranty/guarantee of ..... months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of Supplier**

*\* Applicable while the bids are being invited for more than one item and would be evaluated for all the items together. Modify where evaluation would be made for each item separately.*