

**Govt. of Bihar, Water Resources Department,
Flood Management Improvement Support Centre,
2nd Floor, Jal Sansadhan Bhawan, Anisabad, Patna – 800002.**

EXPRESSION OF INTEREST

No: WRD/FMISC/EOI/01/2015-2016

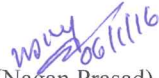
Dated: 06th January 2016

Water Resources Department (WRD), Government of Bihar implements various projects in the State. WRD is also the Implementing Agency for execution of Externally Aided Projects (World Bank Aided Projects / Government of India Sponsored Projects) like National Hydrology Project (NHP) Surface Water Component, Strengthening of Flood Modeling Capacity of WRD, Bihar under South Asia Water Initiative (SAWI) Project, Bihar Kosi Flood Recovery Project, Bihar Kosi Basin Development Project etc. Flood Management Improvement Support Centre (FMISC) is a circle office under WRD, Bihar to deal with the State Project and above Externally Aided Projects. FMISC intends to select a consultant firm/organization to set up a **Procurement Consultant Unit at WRD level** to deal with following activities of procurement and financial management as per sponsoring agency guidelines (World Bank/Government of India/State Government).

1. (a) WRD, Bihar implements projects in the following sectors: Flood Management Sector, Major and Medium Irrigation Sector, Drainage Sector and Command Area Development and Water Management Sector. More information about WRD can be had from website wrd.bih.nic.in.
(b) The NHP has four components viz. i) Water Resources Data Acquisition, ii) Water Resources Information System, iii) Water Resources Operations and Planning and iv) Water Resources Institutional Capacity Enhancement. More information about NHP can be had from India WRM portal (www.indiawrm.org).
(c) Strengthening of Flood Modeling Capacity of WRD consists of i) Operationalization and use of ensemble rainfall forecasts and near-real time rainfall estimates, ii) Improve and upgrade flood forecast model, iii) Community based flood risk management and iv) Capacity Building, Training and Outreach.
(d) Bihar Kosi Flood Recovery Project for execution of structural and nonstructural works,
(e) Bihar Kosi Basin Development Project for execution of structural and nonstructural works and
(f) Other related works as and when required by sponsoring agency /department.
2. The objective of the consultancy is to prepare different documents for procurement of various consultancy services, non-consulting services, goods, works, and training and incremental operating costs (e.g. for contract staff, services) and financial management as per latest World Bank Guidelines / Sponsoring Agency Guidelines / State Government Guidelines.
3. The Consultant's services will consist of the following: (i) Preparation of Terms of Reference (TOR) for consultancy services and Bidding Documents for Works, Goods and Non-consultancy services, (ii) Preparation of cost estimate and shortlisting criteria, (iii) Preparation of Expression of Interest (EOI) for different consultancy services and Bid Document for publication, (iv) Assist in publication of EOI / Bids, (v) Shortlisting of consultants / bidders, (vi) Preparation of Request for Proposal (RFP) which will include Letter of Invitation, Instruction to consultants, Technical Proposal based on approved TOR, Financial Proposal formats, Draft Contract Document, different annexures etc. (vii) Assist in issuing of RFPs, (viii) Assist in pre proposal / bid conferences, (ix) Evaluation of different technical and financial proposal / bids, (x) Assist in negotiation and award of contracts, (xi) To prepare various reports of different questionnaire received from the project sponsoring agencies, (xiii) Assist in preparation / revision of procurement plans, (xiv) Preparation of various financial reports such as quarterly IUFRRs (Interim Unaudited Financial Reports), progress reports in different prescribed formats etc., assist in audit (xv) Monitoring of work and expenditure and reimbursement from respective sponsoring agencies and (xvi) Confidentiality to be maintained in evaluation process as per sponsoring agency guidelines. As per need extra related works may also be assigned from time to time.
4. The FMISC, Patna invites eligible Consultant firms/organization (incorporated under the Indian Companies Act) to indicate their interest in providing the Consultancy Services for the above assignment.
5. Interested Consultants must provide the following information indicating that they are qualified to perform the Services:- Brochures, Description of Similar Assignments, Availability of Skills among Staff. A team of at least three personnel including Team Leader having procurement experience with external aided projects; particularly in World Bank aided projects and preferably in Water Resources projects and having good knowledge of IT/GIS, and two persons for preparation of EOI/RFP/Documentation/Bid evaluation/Monitoring/Works related with accounting with auditing etc. must be engaged. An expert of Hydrology/Hydraulics background with sufficient experience would be immensely helpful for such projects and would be preferably desirable.

6. The Procurement Consultant Unit will be positioned at FMISC, Anisabad, Patna.
7. The tenure of Consultancy will be for three years which may get renewed further based on their performance.
8. The criteria for short listing of the Consulting firms shall be as follows:
 - The firms should have been in similar business since at least 5 years;
 - The firms shall be financially sound with an average annual turnover of more than INR 1,00,000,00 (One crore) during the last five years (2010-11 to 2014-15);
 - Having skilled personnel as mentioned in Para (5).
9. The consultant firm/organization shortlisted based on this EOI will be eligible to submit Request for Proposal (RFP) which will be evaluated for final selection.
10. Interested Consultant Firms/Organization may obtain further information in the office as mentioned below from 10.00 – 17.00 hours (IST) on all working days. This notice for Expression of Interest has also been posted on websites <http://fmis.bih.nic.in>, <http://wrdbih.nic.in>, <http://www.prdbihar.gov.in> and <http://tenders.bih.nic.in>.
11. Expression of Interest with all relevant information and documents must be submitted and super scribed “Expression of Interest for - **“Procurement Consultant Unit at WRD, Patna”** on top of a closed envelope *and* be delivered to the address below by not later than 15:00 hours (IST) on Friday, **29th January, 2016**. In event this last date being declared as holiday by the State Government, due date for submission of EOI will be the next working day up till the same appointed time.

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