

**E-5**

**PROCUREMENT OF GOODS  
UNDER  
NATIONAL SHOPPING PROCEDURES**

*(For Contracts valued less than the  
equivalent of US \$100,000 each)*

**INVITATION FOR QUOTATIONS FOR SUPPLY OF  
GOODS UNDER NATIONAL SHOPPING PROCEDURES**

To

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Dear Sir,

Sub: Invitation For Quotations for Supply of ISI marked furniture for furnishing of SPMU under National Hydrology Project.

1. You are invited to submit your most competitive quotation for the following goods:-

Sl no.	Brief Description of the Goods	Specifications*	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1	Table	Godrej Desking Executive Series or Equivalent:- Table with pedestal and grommet for wires on Executive Desk. SIZE- 1350W*750D*750H (MM)	05 (Five) No.	Within 7 days of receipt of purchase order.	Flood Management Improvement Support Centre, 2 <sup>nd</sup> Floor, Jal Sansadhan Bhawan, Anisabad, Patna	To be delivered and setup in SPMU office. (Room :- 504A & B; 5 <sup>th</sup> Floor, Block B, Jal Sansadhan Bhawan, Anisabad Patna)
2	Computer Table	Godrej Computer Table or Equivalent:- SIZE- 1200W*600D*750H (MM)	02 (two)			
3	Chair (Revolving)	Godrej Revolving Chair High Back or Equivalent:- Thick cushion seat & Back Wider contoured seat and Back button adding aesthetics User friendly leavers Centre Tilt Synchronous Mechanism with tilt tension adjustment Upright position locking Seat Height Adjustment Poly Propylene abuse resistive armrest Nylon	05 (Five)			

		Pedestal 100% VOC free powder coating Knock-down design reducing transportation emissions Designed for long life and easy part replacement SIZE- 76.3W*76.3D*97.0-109.OH*42.5-54.5 Seat Height (CM)				
4.	Visitor's Chair	Godrej Bravo Visitor Chair or Equivalent:- Thick cushion seat & Back 100% VOC free powder coating knock-down design reducing transportation emissions Designed for long life and easy part replacement SIZE- 61.4W*65.5D*89.5H*46.5 Seat Height (CM)	08 (Eight)	Within 7 days of receipt of purchase order	Flood Management Improvement Support Centre, 2 <sup>nd</sup> Floor, Jal Sansadhan Bhawan, Anisabad, Patna	To be delivered and setup in SPMU office. (Room :- 504A & B; 5 <sup>th</sup> Floor, Block B, Jal Sansadhan Bhawan, Anisabad Patna)
5.	Storage Device	Godrej Almirah Storewel Plain or Equivalent:- With four adjustable shelves or equivalent. SIZE- 916W*486D*1981H (MM)	02 (Two)			

\* Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.

- Water Resources Department, Government of Bihar, which is the Implementing Agency for Surface Water Components in Bihar, under National Hydrology Project (A Central Sector Scheme), a project by Ministry of Water Resources, River Development, & Ganga Rejuvenation (MoWR, RD & GR) with the active assistance of World Bank, has received Grant-in-aid and intends to apply part of the proceeds of this 'Grant' for procuring furniture for SPMU office under NHP.

3. **Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Sales tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 15 days after the deadline date specified for submission.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed; and
- (b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the items together.

Sales tax in connection with sale of goods shall not be taken into account in evaluation.

7. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

- 7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
8. Payment shall be made within 30 days after delivery of the goods.
9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
10. You are requested to provide your offer latest by 15:00 hours on Tuesday, 30<sup>th</sup> May 2017.
11. We look forward to receiving your quotations and thank you for your interest in this project.

  
Joint Director  
FMISC, Anisabad, Patna  
Tel: 0612-2256999

**FORMAT OF QUOTATION \***

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
	<b>TOTAL</b>						
	<b>Sales Tax</b>						

**Gross Total Cost : Rs. ....**

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. ....(amount in figures ) (Rs. .... amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of ..... months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of Supplier**

*\* Applicable while the bids are being invited for more than one item and would be evaluated for all the items together. Modify where evaluation would be made for each item separately.*