

Government of Bihar, Water resources Department  
Flood Management Improvement Support Centre  
2<sup>nd</sup> Floor, Jal Sansadhan Bhawan, Anisabad, Patna-800002

Invitation for Quotation

Letter No. FMISC/27/2007/Part-4 - 561

Date :- 31-07-2017

Quotations are invited for Annual Maintenance Contract (AMC) of Office computers & peripherals as per list provided below for financial year 2017-18:-

S.NO.	ITEMS	QTY.
1	2	3
01	Computers	20 Nos.
02	HP Work Stations	08 Nos.
03	Laptop	06 Nos.
04	HP Laser Jet 3050 Printers	01 No.
05	HP Laser Jet 1536 DNF MFP Printers	01 No.
06	HP Laser Jet P 1606 DN Printers	01 No.
07	HP designjet T520 ePrinter	01 No.

The authorized bidders/firms are requested to provide their offers in sealed envelope) latest by 15:00 Hours (IST) on Monday, 21 August 2017 to Joint Director, FMISC, 2<sup>nd</sup> Floor, Jal Sansadhan Bhawan, Anisabad, Patna-800002, (Bihar). The quotation must be submitted in sealed envelope superscribed "Quotation for the AMC of Office Computers, HP Workstations, Laptops, HP LaserJet Printers and HP Design jet T520 ePrinter at FMISC, Patna.

Term & Conditions:-

1. Vendor will have to conduct monthly onsite preventive maintenance (PM) to ensure that the device is functioning without defect. No call for PM activity will be logged by FMISC. Upgrades updated and patches by the vender shall be applied as required.
2. In case of software/hardware issue vendor shall reinstall or install the software and hardware and reconfigure the device.
3. Hardware: Vendor will provide replacement of defective spares for all the hardware's covered under Comprehensive AMC.
4. The spare replacement shall be of the equivalent and compatible or accepted by client and of the same or higher configuration.
5. Payment Terms: No advance payment will be admissible. Payment will be made on quarterly basis after the submission of invoice at the end of quarter.
6. Since dust accumulates inside the system (preventing critical components from cooling properly), vender should physically clean the system as well.
7. Period of Contract: The contract will be valid for financial year 2017-18 from the date of SLA. Either party can terminate the contract by giving one month prior notice.
8. Vendor's agreement should be valid for the period of one calendar year. However the actual amount payable will be for the duration of actual contract. i.e. from the date of SLA to the last day of current financial year.
9. Taxes: Taxes (GST) if applicable to be included in the cost. However, the bidder should clearly mention the basic price, tax applicable and total price per unit in the quotation.
10. Clean up all hardware(s), removing any spyware, adware, malware, viruses and general computer "clutter" that accumulates over time and slows down system's performance.
11. The decision of the competent authority will be final and binding.

Yours faithfully,  
*(Signature)*  
(Nagan Prasad)  
Joint Director